

RULES AND REGULATIONS GOVERNING PARK/LAKE GROUNDS USE PERMITS

All rules and regulations regarding the use of City Parks/Lakes are enforceable by the San Diego Police Department and City of San Diego Park and Recreation Department staff. The San Diego Police Department and Park Rangers have the authority to enforce the requirements as stated in this permit and may issue citations for non-compliance. Any violations of rules, regulations or policies and/or damage attributable to permittee, sponsors or any other party associated with this event, will result in forfeiture of all or part of your Deposit. Note: **Pre-existing damage to area must be reported prior to start of event.** Refunds are permitted if cancellations are received in writing a minimum of 60 days before the event, less 25% of the rental amount. Cancellations less than 60 days before event are non-refundable (unless approved by District Manager).

- ☐ 1. ☐ Park/Lake areas cannot be reserved for the exclusive use of any one group, a portion of the park/lake must be available to the general public at all times. Unless the area has been designated as an area that can be reserved, areas cannot be roped off or secured in any way. **Parking spaces may not be blocked off for your event. Designated parking spaces may be rented on a daily basis as an event venue in Mission Bay and Balboa Parks.**
- ☐ 2. ☐ **All motor vehicles are restricted to roadways.** Vehicles are not permitted on lawn areas or sidewalks at any time unless authorized.
- ☐ 3. ☐ The City of San Diego does not provide any equipment or electrical power for outdoor events. If the use of a generator is approved, **generator cables must be properly covered and must not impede pedestrian traffic at any time. Drip pans must be placed under gas generators to eliminate potential damage to turf.**
- ☐ 4. ☐ Cleanup of the area following the event must be performed by your organization or group. Please bring large plastic garbage bags as they will not be provided. ALL litter/trash generated from your event must be removed.
- ☐ 5. ☐ Staging, platforms, tables, chairs, risers, etc. if permitted, shall not damage turf, shrubbery or irrigation. Items cannot inhibit public access. **Permittee may not stake anything in turf or tie or adhere anything to trees, shrubbery etc. (unless authorized by staff).** Any signs must be free standing.
- ☐ 6. ☐ Picking flowers or damaging shrubs, plants and trees is prohibited. (San Diego Municipal Code 62.0604)
- ☐ 7. ☐ To solicit funds is prohibited. (San Diego Municipal Code 63.0102 (b) (14)).
- ☐ 8. ☐ Dogs are prohibited in certain parks at all times. Ask staff what the restrictions, if any, there are for the park or lake that you are requesting to use.
- ☐ 9. ☐ Glass containers used for carrying or containing liquid for drinking purposes are not allowed in park/lake areas at any time (San Diego Municipal Code 63.0102 (b) (7)).
- ☐ 10. ☐ No direct advertising for any commercial corporation or product on city park/lake property is permitted. Private corporations may be thanked for their sponsorship or involvement in the event. If banners are used, size is limited to 3' X 8'.
- ☐ 11. ☐ All fires must be contained within the concrete fire ring or barbecues. Portable barbecues are permitted but care must be taken not to damage any grass areas and coals must be emptied into fire rings, hot coal containers, permanent barbecues or taken home.
- ☐ 12. ☐ The Park and Recreation Department cannot modify maintenance schedules (i.e. lawn renovation, fertilization, aeration etc.) to accommodate events.
- ☐ 13. ☐ Horseshoes, baseball, lawn darts and other potentially hazardous games may be played only in courts/fields set aside especially for this purpose by the Park and Recreation Department.
- ☐ 14. ☐ Alcohol is prohibited in certain parks at all times, and in certain parks between the hours of 8:00 p.m. through 8:00 a.m. the following day. Please ask what the restrictions are for the park or lake that you are requesting to use. For information on Balboa Park, Mission Bay and Shoreline Parks please check www.sandiego.gov/park-and-recreation or contact staff at (619) 235-1169
- ☐ 15. ☐ The City of San Diego does not furnish water hookups. Please do not attempt to tap into existing irrigation lines.
- ☐ 16. ☐ Fliers, pamphlets or handouts are not to be left on cars or passed out in the park/lake. Literature may be left on tables in your area to be voluntarily taken by interested citizens. (San Diego Municipal Code 63.0102 (b) (1))

See Tentative Approval Letter for a list of site specific rules (if applicable). In addition to rules and regulations stated above, the following rules and regulations are imposed at the Developed Regional Parks (Balboa Park, Mission Bay Park, Shoreline Parks) and all Lake Grounds:

- ☐ 17. ☐ Dumpsters and portable toilets are not permitted on the lawns or walkways.
- ☐ 18. ☐ Hot air, helium, blow up, water or inflatable balloons are prohibited. All helium balloon arches and metallic balloons are prohibited.
- ☐ 19. ☐ Electronic amplification for music and or voice projection is prohibited in all areas of Balboa Park, Mission Bay (with the exception of Mariner's Point), and Shoreline Parks.
- ☐ 20. ☐ Signs, banners or arrows giving directions to your event are not permitted in any area of the park/lake other than that of your immediate designated area.